



Nova Elm Academy (NEA)

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STUDENT WITHDRAWAL NOTICE

1. Student's Full Name: _____ 2. Date of Birth: _____
(first name) (last name)

3. Grade/Section: _____ 4. Teacher(s): _____

4. Father's Name: _____ 5. Mother's Name: _____
(first name) (last name) (first name) (last name)

6. The above student is (check all that apply):

- Withdrawing from the **current school year**. His/her last day of school will be _____
- Withdrawing **registration** academic year.

7. Do you have other children still enrolled in NEA? Yes No

8. Is the student moving out of the area? Yes No

9. If student is not moving out of the area, please rate the factors below in your decision to withdraw from NEA with 1 being very important and 5 being least important.

	Most Important			Least Important	
	1	2	3	4	5
1. Financial cost of NEA	1	2	3	4	5
2. Academic issues	1	2	3	4	5
3. Social/Behavioral issues	1	2	3	4	5
4. Special needs	1	2	3	4	5
5. Other (please explain)					

10. School transferring to: _____ New school city & state: _____

11. Type of school transferring to: Public Charter
 Private Home School

Parent/Guardian Signature: _____ Date: ___/___/___

I understand that once registered, the July and August tuition are non-refundable and will still be processed after withdrawal. I also understand that I can submit a written request to the principal asking for a waiver of this policy and for cancellation of the July and August tuition (subject to NEA approval).