



Nova Elm Academy (NEA)

44900 Acacia Lane, Suite 101

Sterling, VA 20166

Phone: (571) 313-1300

Email: admin@NovaElmAcademy.org

Website: www.NovaElmAcademy.org

ADMISSION PROCESS CHECKLIST

STUDENT NAME _____ GRADE _____

Nova Elm Academy (NEA) has an admission process that evaluates the academic performance, character, and behavior of a returning/potential student, taking into consideration the alignment of the family's values about education and the mission, vision, and values of the school, and reserves the right to base decisions for re-enrollment/admission on that evaluation.

Your child's registration will be complete after the following items have been submitted or completed. This checklist outlines the steps of the admission process and does not guarantee acceptance. NEA does not discriminate on the basis of race, color, national or ethnic origin, sex, age, or disability in administration of its education policies, admissions policies, scholarship and financial aid programs, and other school administrated programs.

ADMISSION PROCESS CHECKLIST:

- Parent Orientation Attended Date: _____
- Family Interview with Principal Attended Date: _____
- Registration Fee Paid Date: _____
- Completed and Signed Registration Form
- Copy of Birth Certificate
- Academic Report Card/Test Scores (if applicable) Test Scores: _____
- Copy of Academic Transcript (if applicable)
- Parent's Valid ID/License
- Virginia School Entrance Health Form
- Passport Size Photo
- Completed and Signed Financial Aid Application (if applicable)
- Completed and Signed Financial Obligation Agreement
- Received Parent/Student Handbook
- Completed and Signed Pizza Purchase Form
- Completed and Signed Field Trip Permission Form

ADMISSION STATUS:

- Admitted
- Not Admitted

Administrator's Signature: _____ Date: ____/____/____